

<b>MEETING:</b>	Barnet Health Overview and Scrutiny
<b>DATE:</b>	
<b>TITLE:</b>	Clinical Commissioning Groups Implementation
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**SUMMARY:**

In April 2012 the NHS National Commissioning Board (NHS NCB) ratified the *Clinical Commissioning Group: Draft Guidance for Authorisation*. The document sets out the process and timeframes for statutory authorisation including the evidence that CCG's will be required to provide to the NCB.

Barnet a Wave 3 CCG will commence the formal process from October 1<sup>st</sup> 2012, with a decision taken by the NCB in December 2012.

This paper outlines the process for Barnet, updating key actions in relation to the above timeframe.

**SUPPORTING PAPERS (available from NHS Barnet CCG):**

Barnet CCG Authorisation Report August/ July 2012

Barnet CCG: Borough Directors Report June 2012.

Clinical Commissioning Group: Draft Guidance for Authorisation (NHS CBA April 2012).

Clinical Commissioning Group: governing body Members: Role outlines, attributes and skills (NHS CBA April 2012).

Authorisation Readiness Template NHSL (April 2012).

Clinical Commissioning Authorisation: Draft Guide for Assessors undertaking desk top review (June 2012)

**RECOMMENDED ACTION:**

Health and Overview Scrutiny Committee (HOSC) are asked to note this report

**LINKS TO NHS NORTH CENTRAL LONDON STRATEGY**

This paper supports the implementation of the NHS North Central London strategic commissioning plan and operating plan 2012/13.

**LINKS TO THE AUTHORISATION PROCESS**

This paper is key to the CCG authorisation process: supporting all 6 clinical domains

**Objective(s) / Plans supported by this paper:**

To ensure that the HOSC are provided with an update from NHS Barnet CCG on the key milestones for authorisation.

## Appendix C

**Audit Trail:** as identified above. CCG Board August 2012: Authorisation Report

**Patient & Public Involvement (PPI):** None specifically in relation to this paper.

**Equality Impact Assessment:** None specifically in relation to this paper.

**Risks:** None specifically in relation to this paper.

**Resource Implications:** None specifically in relation to this paper.

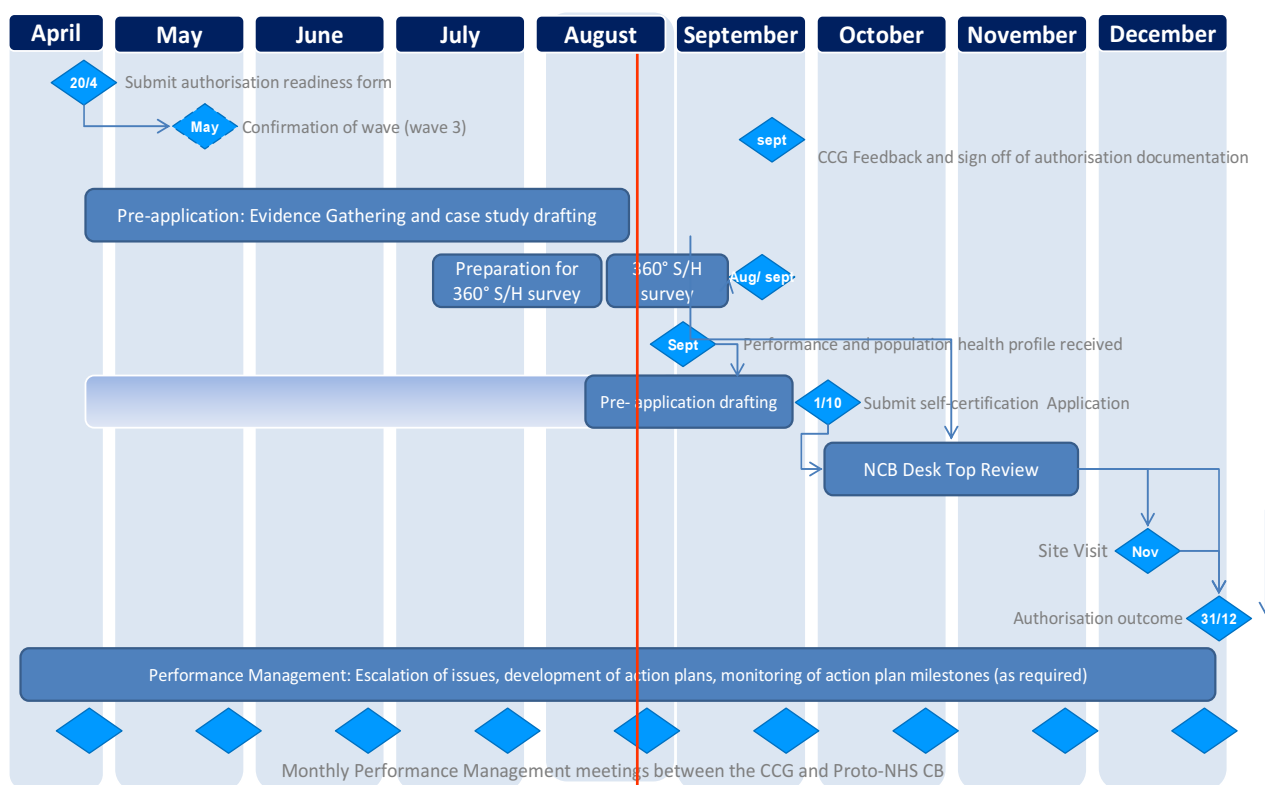
**Next Steps.**

## Introduction

### 1.1. Authorisation Process for Barnet CCG

NHS Barnet CCG is working towards key milestones to achieve wave 3 authorisation submission. This formal process commences on the 1<sup>st</sup> October 2012. In accordance with the timeline highlighted below, NHS Barnet CCG must ensure that they complete a number of key outputs before the October deadline. The following report outlines an update of the steps undertaken to achieve these milestones.

## NHS Barnet CCG: progress against the authorisation plan: August



## **Appendix C**

### **1. Pre application; Domain evidence**

#### **1.1 Evidence Collation**

Work continues on the collation of evidence which is required by the NCB as part of the authorisation assessment. Specific evidence required within each of the 6 domains is clearly documented within the *CCG Draft Guide for Applicants* (NHS NCBA April 2012). The latest document from the NHS NCBA *Clinical Commissioning Authorisation: Draft Guide for Assessors undertaking desk top review* (June 2012) outlines the thresholds that the CCG have to achieve. Evidence consists of strategic documents such as the NHS Barnet Constitution, strategic operational plan 2013/14 (SOP), commissioning plan, as well Terms of Reference for committees and minutes of relevant meetings.

Work also includes the development of 5 clinical case studies to inform the achievements made by the CCG in the first year.

Timeframe for completion September 10<sup>th</sup> 2012.

#### **1.2 NHS Barnet CCG Constitution**

The draft constitution based on the NHS NCBA model constitution and, in accordance with LMC guidance has now been developed.

This legal document is a series of regulations and orders which confer specific legal powers to an organisation and will depict how the CCG formally operates as an organisation. It can therefore be assumed that this is one of the most important documents in the authorisation process.

The LMC have been involved in the process and together NHS Barnet CCG and the LMC will be hosting an evening with GP's on the 22<sup>nd</sup> August 2012 to discuss and work through the finer points of the constitution. As a member led organisation the document must be approved by all practices and thus it is important to ensure that all GP's are sighted on the document and have the opportunity to comment.

The constitution will have final sign off by the CCG Board in September 2012.

##### **1.2.1 CCG member engagement, empowerment and enablement**

In accordance with the Health and Social Care Act 2012, clinical commissioning groups are membership organisations. Therefore Barnet CCG will need to work closely with primary care colleagues (CCG members) to ensure that commissioning processes are transparent and members have an opportunity to be part of the decision making process. This includes ensuring that CCG members are satisfied with and approve the NHS Barnet CCG constitution and 2013/14 commissioning plan.

Following constitution sign off an engagement plan for member practices (October-March 2013) will be developed (in alignment with work on the primary care strategy and practice provider status) to explore locality structures and processes to ensure that the link between the governing body and member practices is made explicit and active. This will include an emphasis on patient representation and engagement within these groups. The NHS Barnet CCG is keen to ensure patients are truly represented in the decision making process.

##### **1.2.2 Commissioning Plan 2013/14**

## **Appendix C**

The CCG governing body held two development days in July and August 2012 to start to explore NHS Barnet CCG's commissioning intentions for 2013/14 based on the Joint Strategic Needs Assessment (JSNA) and in alignment with the NHS North Central London Strategic Commissioning Plan, Barnet Health and Wellbeing Strategy (HWBS) and Integrated Commissioning Plan

Following these two days the commissioning plan for 2013/14 and 2013-2016 will be developed. This will be shared with CCG member practices for approval and with the Health and Wellbeing Board for final approval in accordance with the Health and Social Care Act.

### **1.2.2.1 Finchley Memorial Hospital**

The intention to bring care closer to patient's own homes through the development of services in the community that offer a safe and viable alternative to acute hospital admission or attendance remains unchanged and will be included in the Barnet CCG Commissioning Plan.

The redevelopment of Finchley Memorial Hospital, alongside the existing Edgware Community Hospital, is seen as central to the ability of Barnet CCG to commission services in this manner and to deliver capacity in the community needed to support implementation of the Barnet Enfield and Haringey Clinical Strategy.

The availability of high specification community facilities provides Barnet with a unique opportunity to redesign current pathways of care to improve outcomes and experience for patients. The ability to co-locate a number of services in one building will increase the range of one stop style clinics where people with more than one condition or in need to diagnostic input can be seen once rather than through multiple visits.

An open day has been held which was well attended and positively received by local stakeholders and services are expected to move in from early September.

### **1.2.3 Quality and Patient Safety (inclusive of child and adult safeguarding)**

As required by the Health and Social Care Act (2012) the CCG are formally required to put in place structures that support the governance of quality, clinical risk and patient safety.

Work is currently underway to develop NHS Barnet CCG's vision for Quality as well as define the terms of reference for the Quality and Clinical Risk Committee (a sub committee of the CCG governing body). This committee will take over statutory quality and governance functions from NHS North Central London and Barnet Professional Executive Committee (PEC-Barnet PCT). This will take into account the transition period between October- March 2013.

## **2.0 Preparation for 360 degree stakeholder survey**

The 360° stakeholder survey commenced on August 13th 2012. This survey (undertaken through IPSOS MORI) has been sent to all stakeholders inclusive of primary care.

A letter sent by the Chair of NHS Barnet CCG, was sent to all stakeholders in July (with a reminder in August), informing them of the need to complete the survey and offering them support from NHS Barnet CCG. The survey closes on August 24th and NHS Barnet CCG will be sent the results (for commentary) with a two week return window. This informs stage 1 of the authorisation process.

## **3.0 Next Stage**

### **3.1 Application Phase.**

The wave 3 application phase will commence on October 1st 2012 with a signed self certification from the Chair and Accountable Officer. This will certify that the CCG is ready, willing and has plans

## **Appendix C**

in place to discharge its duties and responsibilities in key areas. This stage will also include the upload of all key evidence to the NHS NCBA portal for review by assessors who will formulate key lines of enquiry (KLOE) preceding their site visit and assessment of the CCG in November. These key lines will be used to inform the questioning and challenge of the board.

### **3.2 Board to Board Challenge from NHS London**

In preparation for Wave 3, NHS London will be hosting a mock board to board challenge for NHS Barnet CCG on the 18<sup>th</sup> October 2012. This will simulate the event to be held by the NHS NCBA in November and provide the CCG with recommendations for preparedness.

Equally as part of this preparation NHS Barnet CCG will develop a readiness plan which will ensure that development sessions and preparation for these two key events commences from September 1<sup>st</sup> 2012. These development sessions will include key partners and stakeholders who will inform the process such as the local authority and acute trusts.

### **3.3 NHS NCBA Board to Board Challenge**

November 2012 is the date which has been approved by Barnet CCG for the Board to Board challenge by the NHS NCBA board to board challenge. As suggested above preparation is underway.